

Branch Treasurer

“Whether you want to get involved in caring, fundraising, awareness raising or campaigning, you won’t fail to be uplifted by this community. And you will soon find yourself making a difference, even if it’s just in small steps. Every step is pushing us towards better care and the ultimate goal, a cure.” David, volunteer

What’s involved?

- Maintain up-to-date accounting records
- Prepare accounts and financial statements for our national office and the Branch Management Committee on a quarterly basis
- Budget for the use of the branch’s financial resources in consultation with the Branch Management Committee and act as one of the bank signatories to the branch account

This role will suit me if I:

- Have good numerical and analytical skills
- Am able to set-up and maintain accurate financial records
- Am able to follow accounting, auditing and control procedures
- Am able to present and explain financial information clearly
- Have reasonable computer skills and access to a computer



What’s in it for me?

- Become part of a friendly and dedicated team
- Make a positive impact to the lives of people affected by MND
- Get access to a range of learning opportunities

How flexible is the role?

Branch Treasurers will work for approximately 2-3 hours a week and attend on average 4 meetings a year.

What sort of training/induction will I receive before starting?

You’ll be inducted into the role and informed about the Association. As part of this, you will receive e-learning, face-to-face training and mentoring. The training programme will also include experiential and reflective learning.

What’s the next step?

Get further information by emailing volunteering@mndassociation.org or call us on 01604 611681
We encourage and welcome applications from all backgrounds and all communities