

Terms and Conditions – Enhancing MND Care Practice in Northern Ireland

Acceptance of an enhancing MND care practice award from the MND Association indicates you agree to be bound by the terms and conditions of the scheme. Please ensure you read and understand these.

1. Scope

1.1 The scheme is designed to enable professionals in Northern Ireland to access educational activities that will further strengthen and improve the care and support they provide to people living with and affected by MND.

1.2 The MND Association offers a limited number of awards under this scheme to the maximum value of **£500**. The award may cover educational courses, conferences, visits to other service providers and shadowing. The award may also include, travel and accommodation costs.

1.3 The scheme is intended to support professionals engaging in learning and development activity that address areas of limited knowledge or supports development of expertise.

We welcome applications for a range of activities related to MND; however, we will prioritise applications for activities that meet our priority areas.

Priority areas:

- **cognitive impairment and frontotemporal dementia**
- **respiratory management**
- **palliative and end of life care**
- **augmentative and alternative communication**
- **nutrition and gastrostomy**
- **psychological support**
- **multidisciplinary team working**
- **research methods**

2. Eligibility

2.1 The applicant must currently be employed (full or part time) as a health or social care professional in Northern Ireland.

2.2 The applicant will currently work with people living with or affected by MND, as a requirement of their current employment.

2.3 The applicant must demonstrate an on-going professional commitment to the care of people living with and affected by MND. This will be assessed by the MND Association based on the information the applicant provides in their application form.

2.4 Applications must be submitted at least two months before the start date of the educational activity and at least two weeks before the submission deadline dates. Dates are published on the MND Association website.

2.5 A maximum of one award – partial or full - will be awarded to successful applicants within a rolling twelve month period.

2.6 If applicants are not successful in one submission, they can reapply as long as the eligibility criteria are met and the application is received at least two months before the start date of the proposed activity.

3. Applicant

3.1 The applicant will define learning objectives of the proposed activity and how they intend to implement learning within their practice.

3.2 The applicant must provide the Association with a copy of their certificate of attendance or similar to confirm they have completed their activity, within the timeframes outlined in their acceptance letter.

3.3 If a certificate or proof of participation is not submitted within the specified timeframe, the applicant and/or their employer may be required to return the full value of the award.

3.4 If the applicant no longer wishes to participate in the activity or defer, they must notify the Association immediately to initiate a discussion. Individual circumstances will be considered in order to arrive at a mutually acceptable solution.

3.5 The applicant agrees to complete a questionnaire and/or telephone interview conducted by the Association (or a partner of) to evaluate the scheme.

3.6 If successful, the applicant agrees to the Association publicising their receipt of an award from the charity.

4. MND Association

4.1 The Association will assess each applicant based on their application. Awards are made solely at the Association's discretion.

4.2 The Association will prioritise applications for activities which meet the charity's education strategic priorities (see clause 1.3)

4.3 The Association aims to respond to applicants with a decision within three weeks of each submission deadline.

4.4 If successful, the Association will contact the applicant in writing and will send a cheque for the amount awarded.

4.5 The Association reserves the right to make changes to these terms and conditions from time to time.

4.6 The Association may offer partial awards if deemed appropriate.

5. Queries

5.1 Any questions about these terms and conditions or about applications should be addressed to the Association via email – creea.convery@mndassociation.org