

**HELP WITH RECRUITMENT** REQUEST FORM

We can help you find participants for your study looking into improving the lives of people living with MND and those affected by it, including their carers and family. Before we can advertise your study to our members and to the public, we need to understand the purpose of your study, what it entails, and how the information collected will be used and stored.

To help you promote your study and recruit participants, please fill out all four parts of this form and return it to research@mndassociation.org, along with:

* a copy of ethical approval
* participant information sheet and consent form
* if a questionnaire study, final version of the questionnaire.

|  |
| --- |
| 1. **CONTACT DETAILS**
 |
| Name |  |
| Job title |  |
| Affiliation |  |
| Email address |  |
| Telephone |  |
| 1. **ABOUT YOUR STUDY**
 |
| Title |  |
| Study location |  |
| Funding body |  |
| Recruitment start date |  |
| Recruitment closing date |  |
| Summarise your study in plain English, outlining the purpose of the study, and potential implications for people with MND. (Please aim for no more than 250 words) |
|  |
| What will taking part involve? (what will be expected of participants?) |
|  |
| Will participants be reimbursed (if so, how and what for)? |
|  |
| How can participants take part? (e.g. who to contact, link to questionnaire) |
|  |
| 1. **PARTICIPANTS**
 |
| Who do you wish to recruit? (e.g. people with MND, family members, carers, healthcare professionals) |
|  |
| Are there any specific criteria the participants should meet? |
|  |
| How many participants are you looking to recruit? |
|  |
| Are you looking for participants from specific regions? (if not, please specify if UK-wide/international etc.) |
|  |

**4. FORMS OF ADVERTISING**

How would you like your study to be promoted to potential participants?

[ ]  **Email to our** [**MND Research List**](https://mndassociation.itineris.live/research/get-involved-in-research/take-part-in-research/mnd-research-list/join-mnd-research-list/) (~300 people with MND/carers who asked to be informed of research opportunities)

[ ]  **MND Association website** ([Take part in MND research](https://mndassociation.itineris.live/research/get-involved-in-research/take-part-in-research/)) *Please note this is only possible if the recruitment period is longer than 1 month.*

[ ] M**ND Association** [**Forum**](http://forum.mndassociation.org/forum.php)

[ ]  **Social media** (@mndresearch/@mndassoc/Facebook)

[ ]  **Newsletter to researchers** (quarterly)

[ ]  **Newsletter to healthcare professionals** (monthly)

Finally, we would be very interested in hearing about the outcomes of your study. Once your study is finalised, please consider sending us your reports/study summary to share with our members.